Assistive Technology Management Plan

This template is designed to be used for Dublin City Schools funded Assistive Technology items. It describes how Assistive Technology items will be:

▲ **Stored** – where it will be placed

▲ **Transitioned** – how the technology is moved from place to place

▲ **Maintained** and use (e.g, recharging batteries). This template replaces all previous management and care plans.

01 School to complete

Student Name: _____ Date of Birth: _____
_____ Age:_____

School Name: _____ Date of Application: _____

Intervention Specialist: _____ AT Representative_____

02 Assistive Technology Items

Item	Supplier Details

03 Use and management of Assistive Technology

The assistive technology is for the sole use of this student to overcome barriers to his/her current IEP goals. This assistive technology will be used in:

Educational Settings – (please specify)

04	Safe Storage

When the assistive equipment is not being used it will be:

Please check:

☐ Placed on the Teacher's table during class time

☐ Locked in the classroom cupboard during break

☐ Other (please describe)

04	Transitions

This assistive technology may go;

Please check:

☐ Home each day to complete essential homework tasks

☐ Home during the school holidays to consolidate the student's learning

☐ Other (please describe)

05	Ongoing Maintenance

The assistive technology will be monitored and maintained by:

Please check:

☐ School IT support

☐ Supplier

☐ Other (please describe)

06	Agreement signatures

Principal: **Parent:**

Signature: _____   Signature: _____

District Assistive Technology Coordinator:

Signature: _____